

Request a Patient Rx Report and access your previous patient requests

In this tutorial you will learn to:

- Access Patient Reports
- Search for a Patient
- Search for a Patient as a Delegate
- Search Other PMP Interconnect States
- View Results
- Interpret System Messages
- Access Patient Requests History

Log in to begin.

Access to some features is based on your role. If you need assistance, please contact your PMP Administrator.

Menu Admin Patient Alerts John Doe

RxSearch > Patient Request

STATE DEPARTMENT OF HEALTH
Powered by Awarxe

Patient Request

Patient Rx Request Tutorial
Can't view the file? Get Adobe Acrobat Reader
* Indicates Required Field

Patient Info

First Name* Last Name*

 Partial Spelling Partial Spelling

Date of Birth*
 MM/DD/YYYY

Phone Number

Prescription Fill Dates

No earlier than 2 years from today

From* To*
 09/13/2016 09/13/2017

Patient Location

Search accuracy can be improved by including the address

Street Address

Access Patient Requests

To request a patient's prescription history, navigate to the **Patient Request** page in the **RxSearch** section of the navigation menu.

Search for a Patient

To make a request for patient prescription history, search for the patient.

- Required fields are indicated by red asterisks (*).
- At a minimum, **First Name**, **List Name**, **Date of Birth**, and **Prescription Fill Dates** are required.
- A search can be improved by including other information such as **ZIP Code**.
- Default prescription fill dates vary by state. These dates can be adjusted to any date range that is no earlier than the date range specified on the page.

Menu Janie Doe ▾

RxSearch > Patient Request Powered by Awarxe™

Patient Request

[? Patient Rx Request Tutorial](#)
Can't view the file? [Get Adobe Acrobat Reader](#)
* Indicates Required Field

Supervisor*
Select Supervisor ▾

Patient Info

First Name* Last Name*

Date of Birth*

Phone Number

Prescription Fill Dates
No earlier than 2 years from today

From* To*

Search for a Patient as a Delegate

If you are a delegate, you must select the supervisor for whom you are making the request.

The supervisor selection field is required and prohibits you from going further until you choose a supervisor.

How to Add/Remove a Supervisor

You can request modifications to this supervisor list from the **My Profile** page found under **User Profile** section in the navigation.

You can remove or add a supervisor.

NOTE: You are not the supervisor's official delegate until the supervisor approves you from their account.

How a Supervisor Approves Delegates

If you are a supervisor, you can manage your delegates from the **Delegate Management** page found under the **User Profile** section in the navigation. Delegate requests can be approved or rejected from this list.

Search Other PMP Interconnect States

To search in other states as well as your home state for patient information, check the corresponding box of the states you wish to include under the PMP Interconnect Search section.

Once all pertinent patient information is entered, click the **Search** button.

PMP Interconnect Search

To search in other states as well as your home state for patient information, select the states you wish to include in your search

Select All

A Alabama Alaska Arizona

C California Colorado Connecticut

D Delaware

F Florida

G Georgia

H Hawaii

I Idaho Illinois Iowa

K Kansas Kentucky

L Louisiana

M Maine Maryland Massachusetts Michigan Minnesota Mississippi

N Nebraska Nevada New Hampshire New Jersey New Mexico New York

North Carolina North Dakota

I agree to the terms of the acknowledgement.

Patient Report [Refine Search](#)

Report Prepared: 08/25/2017

Date Range: 08/25/2016 – 08/25/2017

Download PDF
 Download CSV
 Share Report

+ carol testpatient

- Summary

Prescriptions:	7
Prescribers:	1
Pharmacies:	1
Private Pay:	7
Active Daily MME:	0.0

- Prescriptions

Filled	ID	Written	Drug	QTY	Days	Prescriber	Rx #	Pharmacy *	Refills	MME/D	Pymt Type	PMP
06/25/2017	1	06/25/2017	MEDICAL MARIJUANA CARD	1.0	360	AL TES	C00011	Alice (4567)	0		Private Pay	KS
06/25/2017	1	06/25/2017	METHYLPHENIDATE ER 20 MG TAB	60.0	60	AL TES	C00010	Alice (4567)	0		Private Pay	KS
04/25/2017	1	04/25/2017	METHYLPHENIDATE ER 20 MG TAB	60.0	60	AL TES	C00009	Alice (4567)	0		Private Pay	KS
02/25/2017	1	02/25/2017	METHYLPHENIDATE ER 20 MG TAB	60.0	60	AL TES	C00008	Alice (4567)	0		Private Pay	KS
12/25/2016	1	12/25/2016	METHYLPHENIDATE ER 20 MG TAB	60.0	60	AL TES	C00007	Alice (4567)	0		Private Pay	KS
10/25/2016	1	10/25/2016	METHYLPHENIDATE ER 20 MG TAB	60.0	60	AL TES	C00006	Alice (4567)	0		Private Pay	KS
08/25/2016	1	08/25/2016	METHYLPHENIDATE ER 20 MG TAB	60.0	60	AL TES	C00005	Alice (4567)	0		Private Pay	KS

*Pharmacy is created using a combination of pharmacy name and the last four digits of the pharmacy license number.

Per CDC guidance, the conversion factors and associated daily morphine milligram equivalents for drugs prescribed as part of medication-assisted treatment for opioid use disorder should not be used to benchmark against dosage thresholds meant for opioids prescribed for pain.

- Prescribers

Name	Address	City	State	Zip	Phone
TESTPRESCRIBER, ALICE	1111 FAKE ST	WICHITA	KS	67203	

- Dispensers

Pharmacy	Address	City	State	Zip	Phone
Alice's PHARMACY (4567)	1111 FAKE ST	WICHITA	KS	67202	3165555555

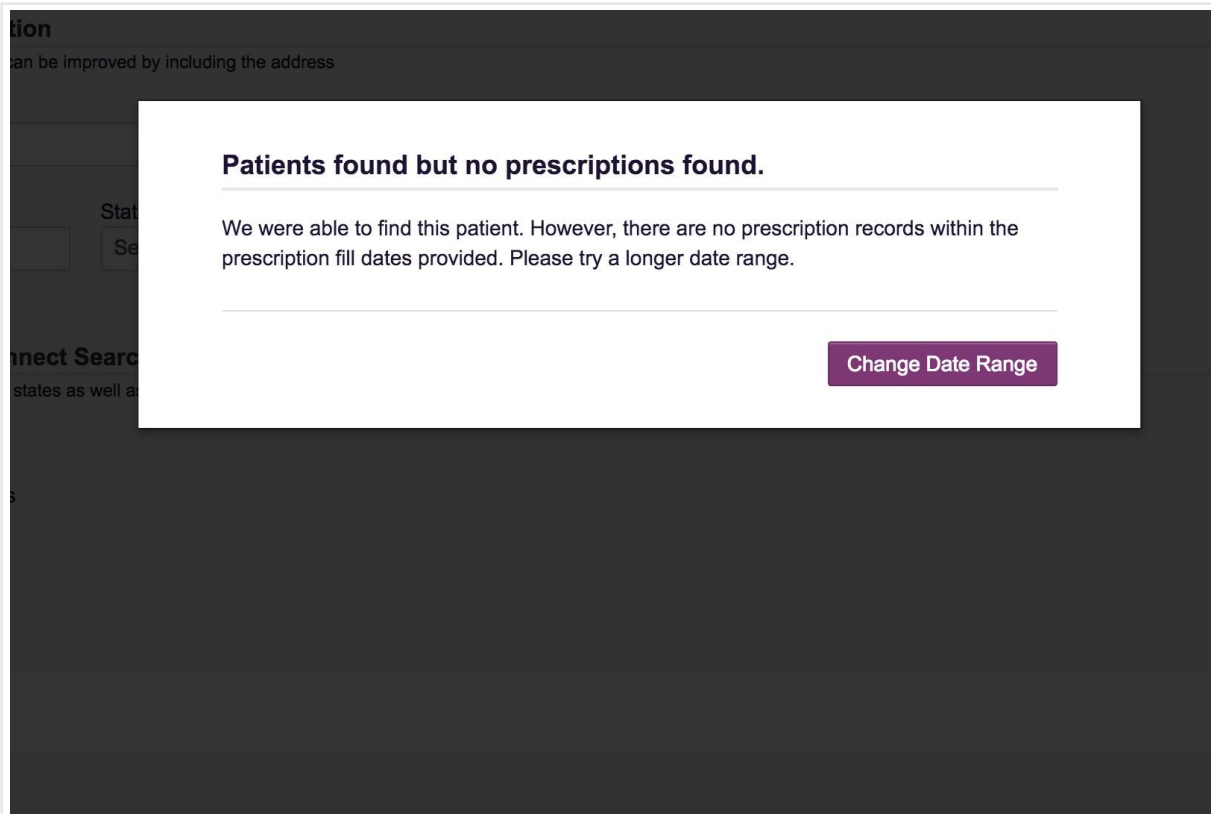
Viewing Results

When a match is found, the Patient Report is automatically displayed.

Report Sections

1. **Patient Information:** An expandable section containing a cluster of patients whose records were linked to make up this Patient Rx history as well as the criteria entered to run the report.
2. **Summary:** Total number of Prescriptions, Prescribers, Pharmacies, and Private Pay, as well as the Active Daily MME.
3. **Prescriptions:** Prescriptions filled within the Date Range requested.
4. **Prescribers:** Prescribers who wrote the prescriptions shown.
5. **Dispensers:** Dispensers (Pharmacies) that filled the prescriptions shown.

Each section has mouse over hints that provide explanations or further information.



Interpret System Messages

When a match is found, the Patient Report is automatically displayed.

Messages you may encounter:

- **Your request requires review -** Depending on your role, requests may require review by the state PMP Admin. Further instructions are provided.
- **No Matching Patient Identified –** indicates that no patient was found matching the criteria entered.

Possible Solutions: Check accuracy of the patient information entered or enter other criteria (i.e., ZIP code to enhance the search).

- **Patients found but no prescriptions found –** indicates the patient was found, but had no prescription history within the fill date.

Possible Solution: Change the prescription fill date range.

Interpret System Messages Continued

- **Multiple Patients Found** – indicates that more than one patient matched the search criteria provided.

An interim selection window will display the patients found who matched the criteria entered along with instructions.

Select one or more patients, then click **Run Report** to continue to the Patient Rx History Report.

- If you prefer to change your search criteria, simply select **Refine Search Criteria**. You will return to the search criteria prepopulated with the previous search information.

Multiple Patients Found [Why do I see this?](#)

We identified multiple patients who match the criteria you provided. You have the following options:

- Refine your search by providing additional search information.
- Select any patient group to run a report.
- If you believe more than one group identifies your patient, select them to run a report.

Patient 930

Name	DOB	Gender	Address
BOB TESTPATIENT	1900-01-01	male	1023 NOT REAL ST, WITCHITA, KS 67203

Patient 931

Name	DOB	Gender	Address
BOB TESTPATIENT	1900-01-01	male	1023 NOT REAL ST, WITCHITA, KS 67203

Make a Suggestion

RxSearch > Requests History

STATE DEPARTMENT OF HEALTH
Powered by Awarxe™

Advanced Options ▾ REQUESTOR NAME Yes PATIENT NAME Yes Search

Requests History

Select a patient to review details about the request.

Requestor Name	Patient Name	Request Status	Request Date	Request Time
ali	testpatient	You	AWARxE	Complete 08/25/2017 10:01 AM
alinna	testpatient	You	AWARxE	Complete 08/25/2017 10:00 AM
alinna	testpatient	You	AWARxE	Complete 08/25/2017 9:56 AM
alice	testpatient	You	AWARxE	Complete 08/25/2017 9:49 AM
alice	testpatient	You	AWARxE	Complete 08/25/2017 9:41 AM
alice	testpatient	You	AWARxE	Complete 08/25/2017 9:38 AM

Download PDF Download CSV

1 2 3 4 5 ... Next > Last »

alice testpatient View Refresh

DOB: 01/01/1900
Location:
Other States:

Access Patient Requests History

View results of any previously requested Patient Requests by navigating to the **Requests History** page in the **RxSearch** section of the navigation menu.

- Patient Rx Reports viewed in Requests History show the same information as the day they were first prepared. They do not automatically refresh when viewed.
- In Requests History, click anywhere on a patient's row to populate that patient's card information at the bottom of the screen.
- To view the saved Patient Rx History Report, click **View**.
- **Refresh** opens the Patient Rx search with the selected report criteria populated. This allows a fresh search of the same patient information or changes to criteria for a new report. In both cases, searching will create a new request in Requests History.